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 www.oaquatics.com

<u>FOR OFFICE USE ONLY</u>	
Date received	_____
1 st Interview	_____
2 nd Interview	_____
References	_____
Orientation	_____

Application for Employment

PLEASE ANSWER ALL QUESTIONS. RESUMES ARE NOT A SUBSTITUTE FOR A COMPLETED APPLICATION.
 APPLICANTS WILL BE CONSIDERED WITHOUT DISCRIMINATION BECAUSE OF RACE, COLOR, SEX, AGE,
 RELIGION, NATIONAL ORIGIN, MARITAL STATUS, DISABILITY, OR VETERAN'S STATUS.
 WE ARE A DRUG FREE WORKPLACE.

Full Name _____ Today's Date _____

Present Address _____ City/ State/Zip _____

Permanent Address _____ City/ State/ Zip _____

Home Phone Number _____ Cell Phone Number _____

Are you legally eligible for employment in the United States? Yes No

Email address: _____ How did you hear of us? _____

Date you can start _____ How many hours per week _____

We are open 7 days per week. When are you willing to work? Please circle all that apply.

Days (before 4 PM) Evenings (after 4 PM) Saturdays Sundays Whenever needed

Position Desired: _____ Salary Desired: _____

Education:

	SCHOOL/LOCATION	MAJOR	GRADUATE?	DEGREE/DIPLOMA
HIGH SCHOOL				
COLLEGE				
OTHER				

List your computer, foreign language skills and work experience which you feel qualifies you for the job for which you are applying:

Employment History: list beginning with the most recent

Dates Employed From: To:	Name/Address of Company	Phone	Position (describe your responsibilities)
Name of Supervisor:	May we contact this supervisor? Yes No	Salary Start: Final:	Reason For Leaving

Dates Employed From: To:	Name/Address of Company	Phone	Position (describe your responsibilities)
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Dates Employed From: To:	Name/Address of Company	Phone	Position (describe your responsibilities)
Name of Supervisor:	May we contact this supervisor? Yes No	Salary Start: Final:	Reason For Leaving

References: persons not related to you, whom you have known for at least 1 year

Name	Phone Number	Relationship to Applicant	Years Known

Have you ever been convicted of a crime? (Answering yes will not necessarily be a bar to employment)

Yes No

If yes, state the nature of the offense and the date the event took place. Each action/explanation will be weighed/considered in relationship to the position which you are applying.

Do you have any up and coming commitments that would affect your availability (other jobs, vacations already planned, etc.)?

Do you have any obligations that might force you to rearrange your schedule on a regular basis? If yes, please explain.

What is your experience working with children and families?

Why do you want to work for Ocaquatics Swim School?

If applying for a teaching position, please answer the following 3 questions:

What is your swimming experience and experience teaching swimming: (if no experience teaching, then tell us how well you swim and know the competitive strokes)

What age of children are you most comfortable working with and why?

Please list all current and appropriate certifications with their expiration dates.

Authorization:

I understand and agree that filling out this employment application and receiving an interview creates NO employment contract between Ocaquatics Swim School and myself. No promises of employment have been made to me. If an employment relationship is established, I understand that employment at Ocaquatics Swim School is considered "at will" which means that the employee or Ocaquatics can terminate employment at any time with or without reason and with or without notice.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained here and references and employers listed above to give you any and all information concerning my previous employment.

I understand that Ocaquatics Swim School reserves the right to drug screen, criminal background check and fingerprint all of its employees.

I understand that Ocaquatics Swim School hires only U.S. citizens or individuals who are legally eligible to work in the United States

Signature: _____ Date: _____